# Export Reporting Data in Secure Web Appliance

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## Introduction

This document describes the process of backing up the reporting data in the Secure Web Appliance (SWA).

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## Prerequisites

### Requirements

Cisco recommends knowledge of these topics:

- Access to the Graphic User Interface (GUI) of SWA

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### Components Used

This document is not restricted to specific software and hardware versions.

The information in this document was created from the devices in a specific lab environment. All of the devices used in this document started with a cleared (default) configuration. If your network is live, ensure that you understand the potential impact of any command.

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## Export Web Tracking

1. From the GUI, navigate to **Reporting** and choose **Web Tracking**.

2. From the **Time Range** section, choose **Custom Range** and select the desired start and end date.

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**Caution**: Selecting a long time range can cause high system load or instability on the SWA. If the SWA is currently experiencing high demand, use smaller time intervals to ensure optimal performance.

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3. (Optional) Define the report criteria.

4. Click **Search**.

5. When the report is ready, click **Printable Download** and select **CSV** as the file type, to export all available time slots.

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**Tip**: You can repeat these steps for older time ranges; for example, by exporting the data on a monthly basis.

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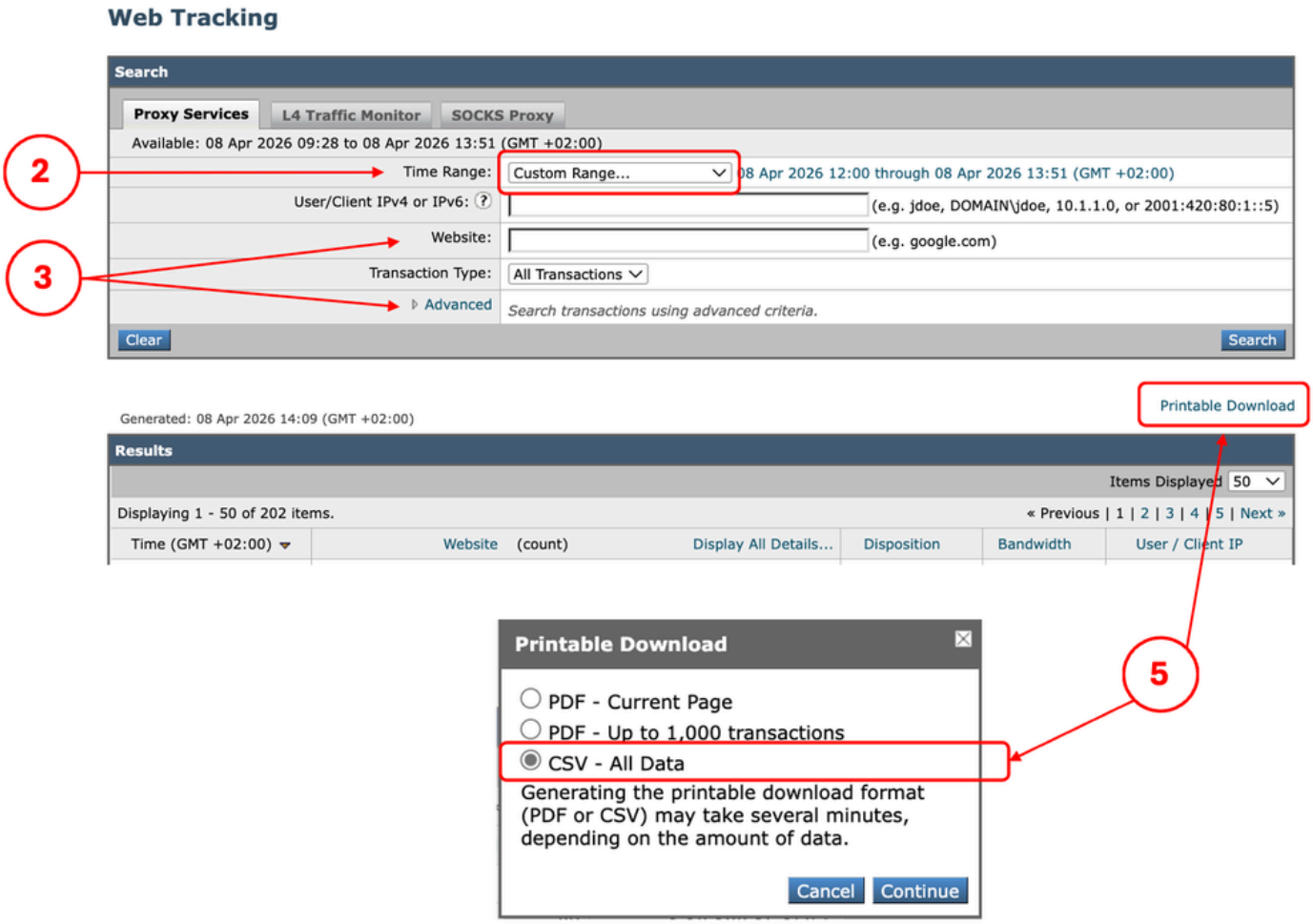



*Image - Export Web Tracking*

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# Export Reporting

1. From the GUI, navigate to **Reporting** and select the type of report to export.

2. From the **Time Range** section, choose **Custom Range** and select the desired start and end date.

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⚠ **Caution**: Selecting a long time range can cause high system load or instability on the SWA. If the SWA is currently experiencing high demand, please use smaller time intervals to ensure optimal performance.

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3. When the report is ready, click **Export** on the desired section to download the **CSV** file.

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🔎 **Tip**: You can repeat these steps for older time ranges; for example, by exporting the data on a monthly basis.

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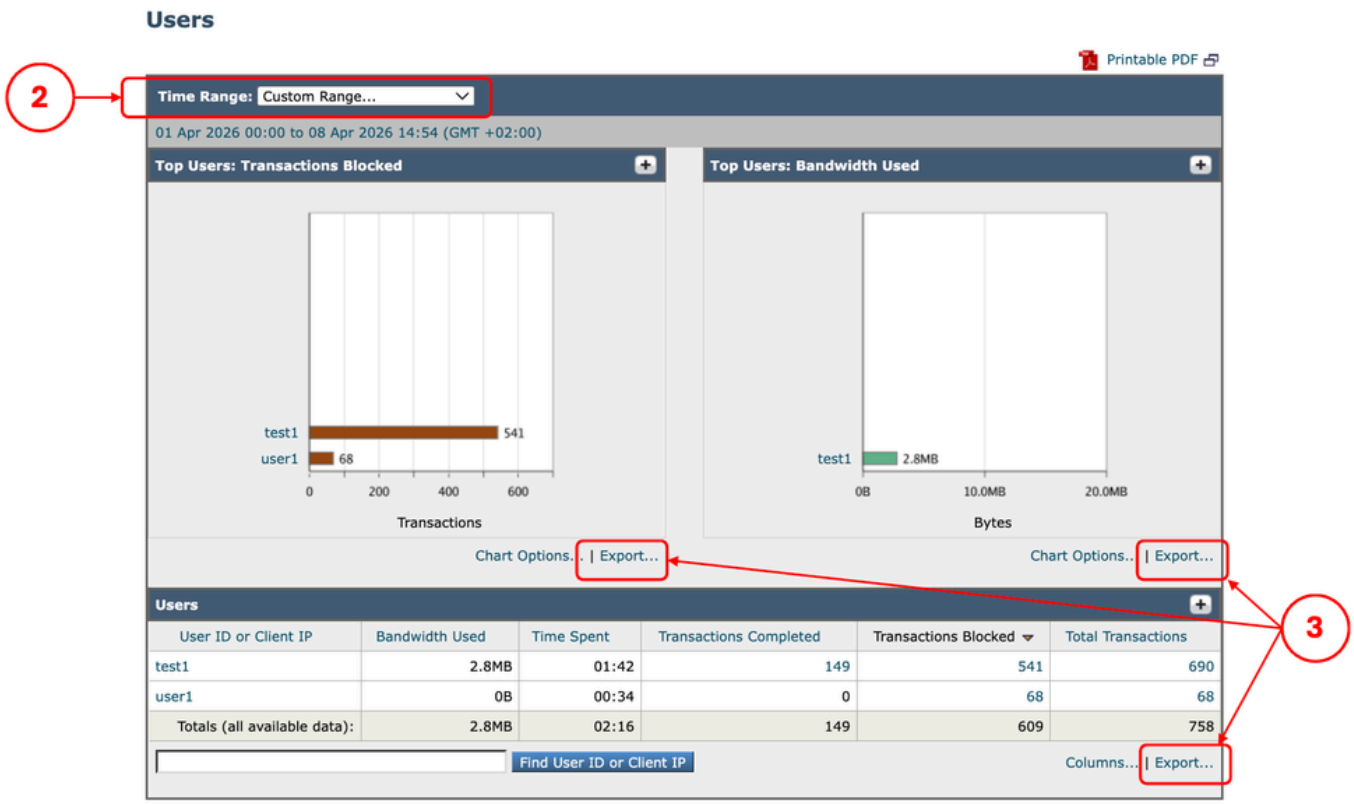



*Image - Export Reporting*

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# Export Automatic Reports

1. From the GUI, navigate to **Reporting** and select **Archived Reports**.

2. Click the name of each report to download the related reporting data.

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**Tip**: The **Scheduled Reports** and **Archived Reports** are both stored in the **Archived Reports** section.

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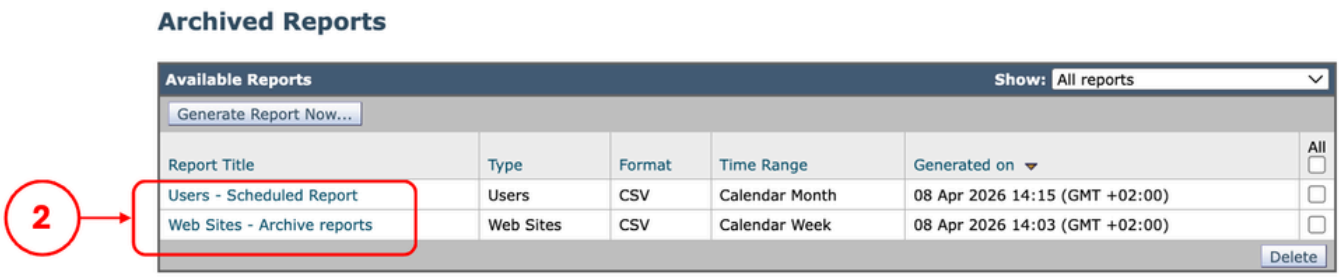



*Image - Archive Reports*

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## Related Content

- User Guide for AsyncOS 15.2 for Cisco Secure Web Appliance
- Use Secure Web Appliance Best Practices
- Configure Backup in Secure Web Appliance